

**BRIGHTON & HOVE CITY COUNCIL**

**OLDER PEOPLE'S COUNCIL**

**10.15am 20 MAY 2014**

**R122 KH**

**MINUTES**

**Present:** Mike Bojczuk (Chair), Colin Vincent, Jack Hazelgrove, Francis Tonks, Val Brown, John Eyles and Harry Steer

**Co-opted Members:** Marion Couldery, Penny Morley and Sue Howley

**Others Present:** Councillor Geoffrey Bowden

**PART ONE**

**74. PROCEDURAL BUSINESS**

74. Apologies were received from Janet Wakeling.

**75. MINUTES**

75.1 The minutes of the meeting held on 22 April 2104 were agreed and signed by the Chair.

75.2 It was noted that comments were still welcome on the Shoreham Harbour Joint Area Action Plan (minute 3.8). A letter to the Head of Planning and Public Protection about including sheltered housing, would be drafted on behalf of the OPC.

75.3 At Item 4 it was noted that scrutiny arrangements needed to be clear with regard to contracting and safeguarding . OPC asked to see the results of monitoring.

**76. PHARMACEUTICAL NEEDS ASSESSMENT**

76.1 Public Health Principal Nicola Rosenberg outlined the process for the Pharmaceutical Needs Assessment (PNA). This is a statutory responsibility of the Health and Wellbeing Board; it informs the 'market entry' system for new pharmacies if the need arises.

76.2 The current PNA is being developed by engaging with patients and the public, pharmacies, GPs and others such as hospitals.

76.3 Higher satisfaction with pharmacies has been shown in Brighton & Hove though some issues were being raised such as opening times, closer working with GPs and staff training.

76.4 Pilots to integrate the work of GPs and pharmacies are being undertaken after the CCG won a Challenge Fund bid. This work aims to improve primary care in the longer term.

76.5 Public Health Analyst John Guzek explained that the PNA used existing data based on the Public Health Joint Strategic Needs Assessment information on population and health needs. The PNA will also look at future trends and could take into account major changes such as major developments or demography.

76.6 Currently there are no pharmacies open 24 hours a day, 7 days a week. One is open until midnight. Visitors to the City often go to the Accident and Emergency department for emergency medication and this is an issue.

76.7 Asked whether community groups should be represented on the steering group, Jessica Rosenberg stated that Healthwatch was included. Points put forward by OPC would be taken into account and the suggestion of OPC representation would be referred back to the Steering Group; ie whether more community group representatives will be invited to subsequent meetings.

76.8 The PNA is being 'EIA-proofed' to ensure it is covering protected characteristics and it is aimed at reducing health inequalities. Information was being provided to a wide range of community groups and anyone can complete a form to inform the PNA. A draft report for consultation will be produced for further comment.

76.9 Asked why the equalities information was needed and how it was used Nicola Rosenberg said it was important to ensure that fair and equal services are provided for all.

76.10 OPC Members asked if the PNA can include questions that are targeted more towards older people eg to include issues such as access, a privacy/dignity area, delivery services and help with multiple prescriptions.

76.11 The Members suggested that the confidentiality of the information, and the use to which it is put, could be made clearer. They asked for a map of the existing feedback relating to older people and information on the PNA that can be added to the OPC Website.

76.12 An updated survey form would be provided to OPC Members.

## **77. LOCAL ACCOUNT**

77.1 Adult Social Care Performance and Development Officer, Jess Harper, outlined the customer feedback survey 'Your Social Care and Support Services' that helps shape future services. A Get Involved Day had been held and an annual Department of Health-led annual survey of people receiving residential or home care was carried out.

77.2 The Local Account summarises Adult Social Care activity; what has been achieved and what needs to be improved. Everyone was encouraged to read the Local Account 2013 and provide feedback. There was an additional question on how best to share the results. More presence in libraries and in GP surgeries was being considered.

77.3 OPC Vice Chair Colin Vincent had been involved in the Reference Group. His main points included: greater transparency as regards the budget: more information on the governance in place; and the possible implications on services of the Care Bill.

77.4 Members said information on care providers across the City seemed fragmented. They asked how it is shown that older people are treated with dignity and where do older people go if they have concerns? Where can we do better? Members said they expected more information on finance including the spend on each kind of service. They asked if performance could be shown in graphical format and what were the figures for the increased demand for services. Members queried the balance between 'positive' and 'negative' stories in Local Account 2013.

77.5 The Chair of OPC said he would like a performance report showing trends for example on care homes, support for patients coming out of hospital, the number of assessments and discharges.

77.7 Jess Harper told the meeting that 360 people (representing 43% of customers surveyed) had provided feedback. Home care services had received many comments.

77.8 Senior managers would provide more information on each of the commissioning objectives as listed on page 15 of the Local Account 2013. The draft Local Account 2014 was expected to be available in early July. It was likely to be published in the Healthwatch and potentially The Pensioner magazines and would be shared with OPC.

77.9 The Chair thanked the speakers for their presentations.

## **78. OPC WORK PROGRAMME**

78.1 The OPC Annual Report was due for publication in time for the OPC AGM on 23 September and ideas on the contents were needed. Submissions would be required towards the end of July so as to go to Design by early August. OPC members agreed that an overview of the work of the Committee should be in the OPC Annual Report.

78.2 Members felt that the nomination process for prospective candidates was currently too onerous and suggested a change to the constitution to reduce the number of seconders from 10. The current constitution would be e-mailed to all.

78.3 The process for registering as an OPC elector needed investigation; at present a resident between the ages of 60 and 70 had to signify separately from the regular electoral register that they wished to vote. Many older people did not know about the OPC. Electoral services would be contacted.

78.4 There was a question about the areas represented by the different OPC Members.

78.5 Arrangements for Older People's Day on 1 October would be investigated.

78.6 Possible/probable agenda items for the next meeting(s) were; Discussion on The Libraries Plan; Care Homes and home care performance and monitoring.

## **79. SECRETARY'S UPDATE**

79.1 The OPC Secretary Penny Morley told the meeting that Older People's Day would be on 1<sup>st</sup> October. There was a question about who is planning Older People's Day this year, whether a room booking is needed, etc.

79.2 For the Age Friendly City programme, a one-day Housing workshop was planned for 17 June; PM would be able to go in the afternoon.

79.3 PM had completed a questionnaire on Stanmer Park on behalf of OPC regarding the restoration project.

79.4 Information was available on free tax advice available for Older People.

79.5 Grants were available for film-making with regards to the over 60's.

79.6 Pembroke Lodge was holding an Open Day on 20<sup>th</sup> June.

## **80. MEMBER'S UPDATE**

80.1 The Treasurer Harry Steer set out the difficulties in changing the OPC bank account but after a long complex process the funds would now be available within 20 days.

80.2 Jack Hazelgrove and Mike Bojczuk had made broadcasts recently for Grey Matters Productions but more volunteers were needed. More information about Grey Matters or a survey could be added to the OPC website.

80.3 Val Brown had met Lisa Dando of the Women's Centre who was interested in Age Friendly Cities and would speak to Public Health Programme Manager Annie Alexander .

80.4 Sue Howley said there was a query about the numbers of copies of The Pensioner required by sheltered housing.

80.5 Marion Couldery referred to recent research by Age UK on help available to self-funders.

80.6 John Eyles had been to meetings on the Hove Station Neighbourhood Plan and West Hove Community Forum. A planning application for step-free access to Hove Station has been made.

80.7 Colin Vincent had been part of the Local Account Reference Group as outlined at Item 77. CV went to Bob Gunnell's funeral on behalf of Grey matters and the OPC. CV was pressing for rail companies to accept older people's bus passes.

80.8 CV also asked that OPC have a representative on the Health and Wellbeing Board (HWB). OPC Secretary Penny Morley was asked to write to the Leader of the City Council requesting OPC to be invited to be a member of the HWB.

80.9 OPC Chair Mike Bojczuk was continuing to develop the OPC website. He wanted to ask a Sussex University design lecturer to speak to OPC at a future meeting. Meanwhile there was an Open Day at the University on 29 June.

80.10 Francis Tonks had been to meetings on: St Nicholas Green Spaces Association; Age UK Brighton & Hove; EDL and a Co-op Regional meeting. A launch of The Level would be held on 14 June. He raised the issue of the EDL March which he said had impacted negatively on residents and businesses.

80.11 Councillor Geoffrey Bowden was now not on HWB but on HWOSC. He had chaired ward meetings where drug misuse, anti-social behaviour and rough sleepers was a particular concern for older people.

**81. ANY OTHER BUSINESS**

81.1 There was none.

The meeting concluded at 1.00pm

Signed

Chair

Dated this

day of